



**Spelthorne
Borough Council**

Annual Council Meeting
Wednesday, 20 May 2026



6 May 2026

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend the annual meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Wednesday, 20 May 2026** commencing at **7.00 pm** for the transaction of the following business.

Gordon Mitchell
Interim Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
<p>1. Election of the Mayor (a). To elect the Mayor of the Borough for the Municipal Year 2026-2027. (b). The Mayor to make the Declaration of Acceptance of Office.</p>	
<p>2. Apologies for absence To receive any apologies for non-attendance.</p>	
<p>3. Minutes To confirm as a correct record the minutes of the Council meeting held on 30 April 2026.</p>	7 - 12
<p>4. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.</p>	
<p>5. Election of the Deputy Mayor (a). To elect the Deputy Mayor of the Borough for the Municipal Year 2026-27. (b). The Deputy Mayor to make the Declaration of Acceptance of Office.</p>	
<p>6. Announcements from the Mayor To receive any announcements from the Mayor.</p>	
<p>7. Election of Leader of the Council To elect the Leader of the Council for the Municipal Year 2026-27.</p>	
<p>8. Announcements from the Leader To receive any announcements from the Leader.</p>	
<p>9. Election of Deputy Leader To elect the Deputy Leader of the Council for the Municipal Year 2026-27.</p>	
<p>10. Announcements from the Chief Executive To receive any announcements from the Chief Executive.</p>	
<p>11. Establishment of Committees and Sub-Committee 2026-27 Council is asked to appoint committees and to agree the representation of the different political groups on Committees.</p>	To Follow

a) **Allocation of Seats on Committees and Sub-Committee**

Pursuant to Section 15 of the Local Government and Housing Act 1989, Council is asked to agree the representation of the different political groups on committees.

b) **Appointment of Members to Committees and Sub-Committee**

In accordance with the Council's Constitution, to appoint the members to serve on the Committees and Sub-Committee.

c) **Appointment of Chairs and Vice-Chairs to Committees and Sub-Committee**

In accordance with the Council's Constitution, to appoint Chairs and Vice-Chairs to serve on the above mentioned Committees and Sub-Committee.

d) **Appointment of Named Substitutes to Committees and Sub-Committee**

In accordance with the Council's Constitution, to appoint the Substitute Members to serve on the Committees on Sub-Committee.

12. Agreement of Nominations for Commercial Assets Sub-Committee

Members of the Corporate Policy and Resources Committee will be asked to agree proposed members of the Commercial Assets Sub-Committee.

13. Nomination to Outside Bodies

Council is asked to appoint representatives to the following bodies:

1. South West Middlesex Crematorium Board – for 2026-27
(1 representative and 1 deputy)
2. Surrey Police and Crime Panel – for 2026-27
(1 representative)

14. Independent Remuneration Panel Review of Councillors' Allowances

Council is asked to:

1. Note the report and recommendations of the Independent Remuneration Panel (IRP) report dated March 2026;
2. Approve the continuation of Special Responsibility Allowances for the Chair and Vice-Chair of the Audit Committee at 40% and 20% respectively of the Leader's allowance, with no requirement for backdating;
3. Approve the application of indexation to the Basic and Special Responsibility Allowances for 2026/27 in line with the 4% staff salary increase agreed by the Council, applying from 1 April 2026 for one year.

